
Campus Safety and Security Policies



Charlotte Technical Center (CTC) is an integral part of the communities it serves and shares the same concern about crime. It is everyone's responsibility to be concerned about the safety and well-being of the students, staff, and visitors.

All reasonable measures will be taken to protect anyone on the CTC campus. Any unsafe condition should be reported. The Center will not tolerate any type of disruptive or inappropriate behavior that interferes with their primary educational mission.

CTC complies with state and federal laws which prohibit the sale, use or possession of alcoholic beverages, illegal drugs, or weapons on campus.

The Charlotte County Sheriff's Department and the Florida Highway Patrol have law enforcement jurisdiction on CTC's campus.

EVERYONE'S CONCERN

In order to assure that the safety and security plan works, every student, staff member, and visitor must follow these precautions:

- ◆ Do not loiter in the parking lot
- ◆ Always lock your car
- ◆ Keep personal property secured
- ◆ Be patient and drive carefully in and out of the parking lot
- ◆ Do not engage in any activity that might cause you harm or endanger another person
- ◆ If you are a victim, intended victim, or a witness to a crime, report it immediately to an Administrator. Be prepared to give **your name, a brief description of the incident, the location, a description of possible suspects and/or vehicles involved**
- ◆ During evening sessions, try to walk with a partner if you must be in an isolated or unlighted area

**BE ALERT AND
AWARE OF
YOUR
SURROUNDINGS
AT ALL TIMES!**

Sexual Harassment

Each program instructor at CTC covers the subject of sexual harassment during the orientation to class. Videotapes depicting examples of harassment at school or on the job are available for class viewing.

An Administrator serves as the coordinator of sexual harassment complaints. Each incident is handled in a private, sensitive manner. Students who cannot abide by the general policies of the Center are withdrawn.

Instructors at CTC are updated at the beginning of each school year with important information on procedures for dealing with any sexual offenses.

**Charlotte Technical Center
is an Equal Access/Equal
Opportunity/Affirmative
Action Institution**

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YOUR RIGHT TO KNOW

The 1990 Federal Campus Security Act requires that all post-secondary institutions make available crime statistics and security measures. In addition to the above information contained in this publication, the following criminal statistics have been compiled for the period **2009-2010**.

COLLEGE CRIME REPORT SUMMARY FOR CTC 2009-2010

Homicide	0
Forcible Sex Offenses	0
Robbery	0
Aggravated Assault	0
Burglary/Breaking & Entering	0
Larceny/Theft Offenses	0
Motor Vehicle Theft	0
Controlled Substance Abuse	0
Weapons Possession	0
Vandalism	0
Arson	0
Manslaughter	0

CAREER TRAINING PROGRAMS AT CTC

BUSINESS AND OFFICE TECHNOLOGY

Digital Design
Medical Administrative Specialist
Web Programming Services

HEALTH SCIENCE CAREERS

Dental Assisting
Electrocardiograph (EKG)
Nursing Assistant/Home Health Aide
Phlebotomy
Practical Nursing

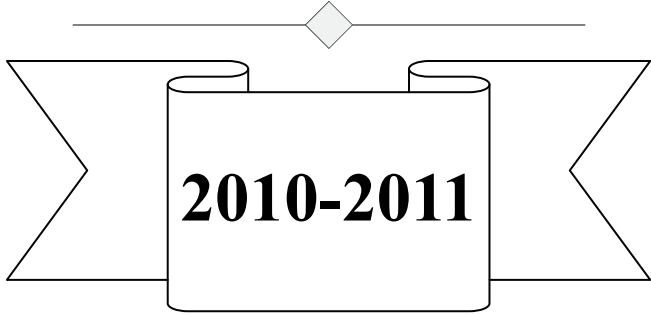
SERVICE OCCUPATIONS

Automotive Service Technology
Computer Systems Technology
Cosmetology
Culinary Arts
Early Childhood Education


CONSTRUCTION INDUSTRY

Architectural Drafting
Mechanical Drafting
Structural Drafting
Carpentry II

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2010-2011



CTC CAMPUS SAFETY AND SECURITY BULLETIN

Charlotte Technical Center

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